



*Greater Mount Calvary Holy Church*  
**Bulletin Announcement Request Form**

Please submit Announcement Requests 2 weeks in advance  
to [announcements@gmchc.org](mailto:announcements@gmchc.org). Thank you.

Requested by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Ministry/Department: \_\_\_\_\_ Phone#: \_\_\_\_\_

Work Date(s) Desired: \_\_\_\_\_

Requested Information to Print  
(325 Characters Maximum)

Media Office Use Only

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Instructions: \_\_\_\_\_